



# EPHRAIM MOGALE LOCAL MUNICIPALITY

QUOTATION NO: 8/3/156

## INVITATION TO PROVIDE QUOTATIONS FOR THE APPOINTMENT OF A SERVICE PROVIDER FOR THE LANDSCAPING AND BEAUTIFICATION MASTER PLAN FOR MARBLE HALL TOWN

Ephraim Mogale Local Municipality hereby invites quotations from interested parties for the **Appointment of a Service Provider for the Landscaping and Beautification Master Plan for Marble Hall Town** according to the specification listed below;

**Quotations must be in a sealed envelope and reach the Municipality on or before 12:00 pm on 26 AUGUST 2015 at: Municipal Offices, 2 Ficus Street, Marble Hall, TENDER BOX.**

**NB: MUNICIPAL BID DOCUMENTS ARE OBTAINABLE FROM SUPPLY CHAIN OFFICES**

Quotations must be in writing and must clearly indicate the relevant supply or service for which is being quoted. **Bids transmitted by fax or e-mail will not be accepted**, although Ephraim Mogale Local Municipality accepts no responsibility for ensuring that quotations are timeously received by Ephraim Mogale Local Municipality.

Quotations will not be considered unless the following information has been furnished:

- i. Full name;
- ii. Certified copies of identification document of company directors and registration documents of your company/close corporation;
- iii. Valid Tax Clearance Certificate issued by SARS;
- iv. VAT registration number, if any;
- v. Proof of Municipal Rates & Taxes for the company or the directors accounts not older than 3 (three) months or valid lease agreement in case of company renting along with service account billed in the name of the bidder or letter from tribal authority accompanied by confirmation from municipality that services are not levied/charged.
- vi. If a natural person, whether he or she is or not in the service of the state, or has been in the service of the state in the previous twelve months; or
- vii. if not a natural person, whether any of its directors, managers, principal shareholders or stakeholders is in the service of the state, or has been in the service of the state in the previous twelve months; or
- viii. Whether a spouse, child or parent of the provider or of a director, manager, shareholder or stakeholder referred to in (vi) is in the service of the state, or has been in the service of the state in the previous twelve months.

("In the service of the state" means to be -

- a) A member of any municipal council, any provincial legislature, the National Assembly or the National Council of Provinces;
- b) A member of the board of directors of any municipal entity;
- c) An official of any municipality or municipal entity;
- d) An employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No 1 of 1999);
- e) A member of the accounting authority of any national or provincial public entity; or



f) An employee of Parliament or a provincial legislature)

ix. This quotation must be accompanied by duly completed and signed:

- **MDB 4 – Declaration of Interest**
- **MDB 6.1 – B-BBEE Status Level of Contribution**
- **MDB 8 – Declaration of Bidders Past Supply Chain Practices**
- **MDB 9 – Certificate of Independent Bid determination**

Your quotation will be rejected if the above forms are not fully completed, signed and submitted. These documents are obtainable from Supply Chain Management Unit during office hours (08h00 - 16h30).

x. **Returnable Documents to accompany the quotation are;**

- Certified copy of registration with **SACLAP** for the company and key personnel
- Detailed Proposal document on how the project will be done

**Important Note:**

- Quotations with a value over R30 000 (VAT included) must be accompanied by a valid tax clearance certificate from the South African Revenue Services that provider's tax matters are in order;**
- In terms of Preferential Procurement Regulations of 2011, the 80/20 preference point system is applicable. Broad Based Black Economic Empowerment (B-BBEE) requires that bidders submit original and valid B-BBEE Status Level Verification Certificates or certified copies thereof to substantiate their B-BBEE rating claim. Failure to submit such a certificate will result in a bidder not qualifying for preference points for B-BBEE. The bidder must submit verification certificates that are accredited by:-**
  - **SANAS (South African National Accredited System)**
  - **IRBA (Independent Regulatory Board of Auditors)**

**Points will be awarded to a bidder for attaining the B-BBEE status level of the contributor**

<b>B-BBEE Status Level of Contributors (System)</b>	<b>Number of points (80 - 20)</b>
1.	20
2.	18
3.	16
4.	10
5.	8
6.	6
7.	4
8.	2
<b>Non-compliance Contributor</b>	<b>0</b>

Queries can be directed to Mr J Madisha (SCM Manager at Ephraim Mogale Local Municipality) ☎: (013) 261 8450

  
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**M.M MATHEBELA**  
**MUNICIPAL MANAGER**

07/08/15  
\_\_\_\_\_  
**DATE**

## **QUOTATION NO: 8/3/156 - APPOINTMENT OF A SERVICE PROVIDER FOR THE LANDSCAPING AND BEAUTIFICATION MASTER PLAN FOR MARBLE HALL TOWN**

### **DETAILED SPECIFICATION**

The Municipality request quotations for the Appointment of a Service Provider for the Landscaping and Beautification Master Plan for Marble Hall Town.

#### **Scope of Works:**

**Project Proposals** for a master plan are requested from service providers who have the necessary stature, extensive local government experience and qualifications to undertake activities that will result in implementing landscaping – and beautification projects for Marble Hall town.

Bids for the Project Proposals of landscaping - and beautification projects for Marble Hall Town are required by identification and description of the following deliverables:-

- Legibility analysis – Identification and analysis of districts,
- Environmental Quality analyzed per district,
- Concept Urban Design Framework ,
- Cost estimates –Detail phase planning and prioritized Implementation proposals.
- Identification of funding possibilities

Potential service providers are required to submit bids that indicate expertise with regard to the typical Landscape Architectural services and a clear indication and description of deliverables mentioned under the project description needs to be covered in the proposal. The main purpose is to identify and highlight nodes, landmarks and other important features of the town and to make proposals on how the town can be beautified, greened and rejuvenated through proper landscaping and beautification projects mitigating the current existing limitations. This will be a phase development approach and the proposal needs to prioritise areas for implementation for a 3 – 4 year phase in program.

The potential service provider must attend a compulsory information meeting before the tender closure on a set date as per the advertisement.



Data collection, visible observation and inspection to formulate the proposals must be done in collaboration with the Community Services Department.

Further discussions with other department if needed will also be facilitated by the Community Services department.

**NB - NO DESKTOP SURVEY OR ANY COPY AND PASTE OF ANY ITEM FROM WORK DONE AT OTHER INSTITUTIONS IS PERMISSIBLE**

**PRICING SCHEDULE**

**Conditions:**

- All prices quoted should be VAT inclusive (for Vat vendors)
- Prices should be valid for a 90 day period
- If the pricing schedule is not signed the quotation will not be considered
- Bidder to also attached a detailed Pricing Schedule on their company's Letterhead

Name of Bidder: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Tel / Cell No: \_\_\_\_\_

Business Address: \_\_\_\_\_

No	Description	Quantity	Unit Price	Total Price
1.	Landscaping and Beautification Master Plan			
			VAT @ 14%	
			Grand Total	
	Estimated Delivery Period in days: _____ days.			

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date